



RENAISSANCE
CHURCH

Child Caregiver

Job Description

(part-time, 2.5 hrs/wk, \$20/hr)

Position Overview

Responsible for the care and nurturing of children (infants through 5th grade) on-site at Renaissance Church in Springfield, NJ. Most hours are Thursday mornings (9:15 am–11:45 am) for our moms groups. Other hours might include Sunday mornings or special events.

Responsibilities

- Ensure the physical safety and well-being of all children in care, notifying appropriate staff if illness or injury occurs
- Ensure that children are released to their parent/designated adult
- Interact with co-workers, children, and parents in a welcoming, joyful, and respectful manner
- Engage the children with provided curriculum or materials
- Follow all guidelines as laid out in training including diapering, restroom safety, use of cell phones, food safety, photography, and others as indicated
- Maintain supplies and classrooms in a neat, organized, and orderly manner; clean classroom during and following use as needed
- Follow all health and safety protocols
- Special needs/allergies for each child must be noted and addressed with care
- Communicate regularly and in a timely manner with the childcare coordinator, and communicate any issues that impact duties or responsibilities
- Other duties as assigned

Education and Professional Qualifications

- Previous childcare experience preferred
- CPR certification preferred
- Positive attitude and willingness to take on tasks as needed by the ministry area outside of basic childcare responsibilities

- Dependability, responsibility, and reliability
- Joy-filled passion for working with children
- Ability to work well with coworkers and volunteers
- Preferred by not required: Basic understanding of Christian faith and willingness to share this faith with children when appropriate

Physical Requirements

The conditions listed are representative of those that must be met by a team member to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

- **Environment:** Childcare and preschool classrooms
- **Vision:** See in the normal visual range with or without correction (*vision must be sufficient to read computer screens and printed documents*)
- **Hearing:** Hear in the normal audio range with or without correction
- **Physical:** Sufficient physical ability to work in a childcare setting or classroom. Ability to arrange and organize children's rooms and materials, get up and down off the floor with ease and lift children age 5 and under. Occasional lifting of up to 50 lbs.

Additional Requirements

- Must be at least 18 years of age
- Must complete background check and [Child & Youth Abuse Prevention Program](#)

Accountability

The Caregiver reports to the Childcare Coordinator who reports to the Pastor of Children's Ministry.

To apply, please contact Erin Garrett (Childcare Coordinator) erin@renchurch.com